

SUB-CONTRACTORS SAFETY CHECKLIST



Definition of a Sub contractor: A competent person hired to perform a service or a job for a company or an individual. Under MOL (Ministry of Labour) a sub trade become your employee or worker while working on your job site.

A Non Profit Organization

As you are now the employer under the Health & Safety Act you become responsible for this workers' safety and if a injury occurs to them, the job of the MOL is to **INVESTIGATE, FIND FAULT and PROSECUTE** the employer for contravening any health & safety act rules.

IT IS VERY IMPORTANT YOU COMPLETE THE FOLLOWING CHECKLIST BEFORE SOMEONE STEPS ON TO YOUR JOB SITE. THEY MUST SUPPLY YOU WITH EVERYTHING LISTED. If you don't, you have not **COMPLIED** with the law and if they receive a critical injury you can face prosecution, heavy fines and more.

REQUIRED DOCUMENTS	Date Received	Date Completed	Date Audited
Health & Safety Policy – Dated within 1 year	-	-	-
Proof of WHMIS training for each worker who will be working at heights or in confined spaces while working for_____.	-	-	-
Proof of training for each worker who will be working at heights or in confined spaces while working for_____	-	-	-
Proof of supervisor training for each supervisor who will work on _____ property	-	-	-
Copy of records of ongoing training that has been done by the contractor.	-	-	-
Photocopy of standards First Aid Certificate for at least one person from the company, per project.	-	-	-
Photocopies of trade certificates for individuals, e.g. electricians, plumbers	-	-	-
Contract	-	-	-
Project	-	-	-
Proof of liability insurance	-	-	-
WSIB Clearance Certificate	-	-	-
Ministry of Labour Registration of Constructors and Employers Engaged in Construction Forms.	-	-	-

Protect Yourself & Get Compliant **NOW**

For More Information

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